



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		SHISHU ANANTA MAHAVIDYALAYA, BALIPATNA
<ul style="list-style-type: none">• Name of the Head of the institution	NIMAIN CHARAN JENA	
<ul style="list-style-type: none">• Designation	PRINCIPAL	
<ul style="list-style-type: none">• Does the institution function from its own campus?	Yes	
<ul style="list-style-type: none">• Phone no./Alternate phone no.	7008357763	
<ul style="list-style-type: none">• Mobile No:	7008357763	
<ul style="list-style-type: none">• Registered e-mail	shishuananta.mahavidyalaya@gmail.com	
<ul style="list-style-type: none">• Alternate e-mail	shishuananta.mahavidyalaya@gmail.com	
<ul style="list-style-type: none">• Address	SHISHU ANANTA MAHAVIDYALAYA, BALIPATNA, KHORDHA	
<ul style="list-style-type: none">• City/Town	BALIPATNA	
<ul style="list-style-type: none">• State/UT	ODISHA	
<ul style="list-style-type: none">• Pin Code	752102	
2.Institutional status		
<ul style="list-style-type: none">• Affiliated / Constitution Colleges	Affiliated	
<ul style="list-style-type: none">• Type of Institution	Co-education	
<ul style="list-style-type: none">• Location	Rural	

• Financial Status	UGC 2f and 12(B)									
• Name of the Affiliating University	UTKAL UNIVERSITY, VANIVIHAR, BHUBANESWAR									
• Name of the IQAC Coordinator	SAROJ KUMAR MOHAPATRA									
• Phone No.	9338825545									
• Alternate phone No.	9338825545									
• Mobile	9338825545									
• IQAC e-mail address	shishuananta.mahavidyalaya@gmail.com									
• Alternate e-mail address	shishuananta.mahavidyalaya@gmail.com									
3.Website address (Web link of the AQAR (Previous Academic Year))	http://www.samvbalipatna.in/assets/gallery-Image/db618ea0cbde7a9972f8fda7953caa6f.pdf									
4.Whether Academic Calendar prepared during the year?	Yes									
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.samvbalipatna.in/assets/gallery-Image/5169835671f189b1db6e5c5e59844795.pdf									
5.Accreditation Details										
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to					
Cycle 1	C++	66.5	2007	31/03/2007	30/03/2012					
Cycle 2	B+	2.62	2017	23/01/2017	22/01/2022					
6.Date of Establishment of IQAC	13/08/2014									
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,										

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
DEPT. OF HIGHER EDUCATION	SELF DEFENCE CLUB	STATE GOVERNMENT	2023-24, ONE YEAR	50000
DEPT. OF HIGHER EDUCATION	INTEGRATED YOUTH DEVELOPMENT PROGRAMME	STATE GOVERNMENT	2023-24, ONE YEAR	400000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none">• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	5	
<ul style="list-style-type: none">• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
<ul style="list-style-type: none">• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none">• If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Induction programme for newly admitted students.		
Conduction of various cultural as well as sports activities under "Nua-O" programme of state government.		
Organising Bhasa Sahitya programme.		
Health check up camp organised by YRC wings.		
Purchasing Learning Management system		

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Online Feedback system	Continuing
Online transaction for admission and re-admission process	Continuing
Introduction of CAPA	Continuing
Extension of reading room in newly constructed library	Completed
Renovation of ground floor & first floor of Administrative Block	Completed
Renovation of Office Block	Completed
Utilization of RUSA 2.0 fund	Partially utilized
Construction of 1st floor of new library building	Completed
Installation of alternate energy source(solar cells/panels) in newly constructed building(s)	Not taken up yet
Construction of main gate and pump house	Completed
Construction of first floor of girl's common room	Completed
Renovation of College Playground	Not started
Intellectual Property Rights (IPR) and Industry-Academia innovative practices are to be taken up	Couldn't be taken up.
Faculty exchange and student exchange programmes to be done	Not done
Activities to be taken up for promotion of universal values and ethics	Continuing
Construction of computer lab	Completed

utilizing RUSA 2.0 fund	
Academic block renovation under 5T	Work in progress
Renovation of Blocks of Departments of Physics, Botany, Zoology under 5T	Not started yet
Renovation of principal quarter	Completed

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body (G.B)	01/02/2025

14. Whether institutional data submitted to AISHE

Year	Date of Submission
Yes	10/01/2025

15. Multidisciplinary / interdisciplinary

Multidisciplinary approaches are in evidence in the institution in the form of comparable courses being offered multiple disciplinary perspectives to bear on real-world issues. Especially in the humanities, different disciplines examine social issues from their own perspectives. The studies by each discipline is supplementary to the studies by other disciplines. The advantage to multidisciplinary academic approach is that each aspect can be analyzed by a particular specialty, which is often necessary to answer complex research problems.. The purpose is to develop ability to see and employ multiple perspectives; to encourage tolerance and regard for alternate perspectives ; to increase their willingness and capacity to question assumptions about the world and about themselves; to promote the ability to think in creative and innovative ways; and to create sensitivity to disciplinary and other biases. Also interdisciplinary courses promote faculty development, offers faculty the opportunity to explore new areas of interest and collaborate with colleagues, and thereby expand their knowledge and skills. some of interdisciplinary courses like information technology, Environmental Science & Disaster

Management, Communicative English, Quantitative aptitude & logical thinking and Ethics & Values have already been introduced as compulsory subjects in order to create awareness and analytical bent of mind. General education distribution requirements, filled by allowing students to choose from a variety of introductory courses in selected disciplines, are complemented by a core of interdisciplinary Courses common to all students in the institution.

16.Academic bank of credits (ABC):

As per the guidelines of Utkal University, Academic Bank of Credits has been implemented for the U.G. students from the academic session 2022-23. Accordingly the students have created their ABC IDs and the same have been updated in Utkal University Examination System (UUeMS) portal for the greater interest of the students adhering strictly to the Utkal University Letter no.-2502 /Dt. 03/ 02/ 2024.

17.Skill development:

The institution encourages the academic departments to offer Value-added courses aimed at imparting of skills and knowledge beyond what is prescribed in the syllabus. The institution also holds various seminars and workshops for members of its teaching staff, by inviting resourcepersons with demonstrated competence in their own fields.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In various academic disciplines, even though formal inclusion of contributions of ancient Indian exponents in prescribed text leaves much room for improvement, in the course of classroom deliberations, students are made aware of valuable Indian traditions to the Physical, chemical, biological and social sciences. Some instances are; In the teaching of the Quantitative and Logical Thinking (Course code: SEC-II), many times references are made to traditional Indian quantitative methods. In the Philosophy Programme system of Indian Philosophy and contemporary Indian Philosophy like Swami Vivekananda, Swami Aurobindo, Rabindranath Tagore, Sada Darshana, Veda, Upanisad, Bhagavad Gita are integrated and ventilated to the students for better citizenship and spiritual peace and haemony. In Political Science, discussions of ancient Indian polity forms an integral part of the curriculum. The Curriculum of the department of commerce courses like principles of management, auditing and corporate governance, computerised accounting E-filing of tax returns are taught to the students so that they can follow the ethics in the work palce and also intigrate them to digital world.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The educational institution places a primary emphasis on outcomebased education, as evidenced by the careful formulation of vision and mission statements for each department and the College itself. This ensures that the academic leadership and teachers are well-informed about both long-term and short-term goals. To realise this objective, the institution has developed Program Outcomes (PO), Program Specific Outcomes, and Course Outcomes (CO) with the stakeholders in mind. The curriculum aligns with the current demands of the job market and is intricately designed to meet student needs. Teachers implement this approach through detailed lesson plans that consider major and minor learning objectives. In the cognitive domain, students acquire knowledge and comprehension while cultivating an analytical mindset. However, the emphasis is placed on the practical application of acquired knowledge. The institution's dedication to quality education is also evident in its robust assessment practices, which include not only student evaluations but also peer reviews and external assessments. By fostering a culture of excellence and continuous learning, the educational institution aims to empower students with the skills and knowledge needed to thrive in a dynamic and globally competitive environment.

20.Distance education/online education:

The institution is providing only regular mode education by conducting physical class room teaching. There is no provision of distance education/online education.

Extended Profile**1.Programme**

1.1 168

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1017

Number of students during the year

File Description	Documents
Data Template	View File

2.2 229

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 329

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 34

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 43

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	168
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1017
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	229
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	329
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	34
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	43
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	12
Total number of Classrooms and Seminar halls	
4.2	44.99
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	61
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is committed to provide value based quality education to the students and is intended to promote human values, work ethics and professionalism in the young minds of boys and girls with a well planned mechanism for effective curriculum delivery. Our college is affiliated to Utkal University , Vani Vihar and adopted the modern Choice Based Credit System (CBCS) pattern of examination and evaluation since 2016-17and New Model CBCS pattern from 2019-20. At the beginning of each academic session the college prepares the academic calendar which consists of curricular, co-curricular and extracurricular activities for effective implementation and delivery of curriculum. We undertake following measures:

- A comprehensive session delivery plan is prepared by every departmental head, which includes the delivery of lectures and practical.
- The Principal addresses the newly admitted students in

“Induction Program”. This program orients the students about facilities and welfare schemes available.

- Intra-departmental meetings for the review of the teaching, planning of unit tests, seminars etc. are also conducted. Assignments, seminars and project are given to the students under the supervision of the faculty.
- The departments organise study tours, excursions, field project and industrial visits for students’ exposure to practical knowledge.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.samvbalipatna.in/assets/gallery-Image/46cd8b7dd7ac14089ff3739d00394fe5.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic calendar has been prepared as per the Common Minimum Standard(CMS) of Dept. of Higher Education, Govt. of Odisha and adhered for the academic development and conduct of different college and university examinations.

An academic calendar is prepared under the supervision of Academic bursarin line with the University’s calendar consisting of various curricular, co-curricular activities. It is updated and revised with respect to any changes suggested by the university from time to time. All the classes and examinations are planned as per the calendar, thus ensuring complete adherence.

Compliance of Continuous Internal Evaluation with Academic Calendar

1. Course files and Lecture Plan: After the allocation of subjects to faculty members of each department, course file of each subject is prepared by the concerned faculty member consisting of detailed teaching plan.

2. Examinations: The dates of mid semester Examinations of different departments are notified by the Examination cell on the basis of academic calendar. The tentative dates for university end semester are indicated in the academic calendar but conducted as per the notification of Utkal University.

3. Academic Monitoring- Each Head of the Department maintains a monthly monitoring report on course coverage, student attendance and assignment provided for every subject.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://www.samvbalipatna.in/assets/gallery-Image/0a1951c288c6dcca2ceaf048852adc45.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution runs different honours courses under the Arts, Commerce and Science stream. The course curriculum is designed and

modified by our affiliating University i.e. Utkal University, Vani Vihar. The course curriculum is designed in such a manner that, various topics/chapters covering cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional ethics are the vital part of this curriculum. Environmental Studies is a compulsory subject for all under graduate students of first year, which discuss various issues relating to identification, analysis and taking remedial measures for Environment protection and its Sustainability. Similarly, another compulsory paper titled Ethics and Values is inculcated in all the semester to create a sense of professional, social and personal value and ethics among the young minds. Likewise, other vital Cross cutting issues are covered under various subjects in the form of topics, chapters, poems and co-curricular activities in the prescribed syllabi of the University. About Environment and Sustainability related issues, the students got knowledge of Environmental studies in first year of their degree program. The prose, poetry and other chapters in certain courses addressed issues related to gender sensitivity and equity.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

162

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

D. Feedback collected

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.samvbalipatna.in/assets/gallery-Image/826ccfe24e022de3df75852c1b1807b6.xlsx

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

512

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

163

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college assesses the learning levels of the students in two ways at the time of the commencement of the program. Students enrolled in the department are identified as slow and advanced learners based on the degree of marks obtained. This helps to identify the slow learners and to design special coaching sessions or tutorial sessions to bridge the gap between the slow learners and the advanced learners. Advanced learners and slow learners have identified as per their responses in the classroom as well as the performance in the Unit test, internal examinations. Following activities are done by teachers for students:

Slow learners: 1. Individual counselling. 2. Remedial Coaching 3. Extra notes. 4. Group discussion session. 5. Internal examination process. 6. Extra library books.

Advance learners: 1. Advance notes 2. Seminar sessions 3. Participative learning sessions i.e., Self-Discipline Day & Teachers Day 4. Projects 5. Assessments 6. Group discussion sessions 7. Internet facility

File Description	Documents
Link for additional Information	http://www.samvbalipatna.in/assets/gallery-Image/9213eafe54851a40ca28efd6de524f62.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1017	34

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

This institution promotes experiential learning through different practical experiments in the lab by science students, Project work, field visit, outreach programme by students of all the streams. There is a compulsory elective paper in all programmes under CBCS mode under the supervision of a faculty member. Participative approach is primarily focused by every faculty members where they encourage group discussion, presentation, class room seminars, group assignment and report writing in classroom. Every department conducted annual seminars by inviting eminent speakers wherein they share their domain experience with the students and faculty members. Apart from this every department conducts weekly students' seminars. Extramural lectures, literary competitions are also organised in the institution. Online learning was also promoted for their study materials. Problem solving methodologies adopted to address problems especially in physical science and maths subjects and also problems faced by students are addressed in their individualized level of the students. Problems are discussed through Case studies discussion, Class presentations Debates within the department, group counselling session and in some special cases individual counselling sessions are organised.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/3915afbebeb3f20221e4605700067195.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our college promotes use of ICT by every teacher as the campus is wi-fi connected. Every department has their own Desktops which they use in general classrooms and students are also encouraged to give their presentations of assignments and seminars in PPT and demonstration through computer. Teachers also design some classes

by using various online platforms like Zoom, Google Meet etc. and also refer other platforms like Various Online resources for relevant study materials and recommend these platforms to students. Various YouTube videos are also shown to the students for the subject enrichment.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://www.samvbalipatna.in/assets/gallery-Image/136187191341677dfad03ea7eeb90d9c.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

34

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

34

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

534

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. At the entry level, admissions are given purely on merit basis and the lists of merit students are displayed on Notice board. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Mid semester

examinations are conducted regularly as per the schedule given in academic calendar. Personal guidance is given to the poor performing the students after their assessment.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/f0130e4554b38ec095ffc808fab2f472.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

For transparent and robust for internal assessment, the following mechanisms are conducted

- Internal Examination Committee.
- Question Paper Setting.
- Conduct of Examination
- Result display
- Interaction with students regarding their internal assessment.

The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student towards learning and attending the classes has been also increased.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/e3d0643ae47e5a2b5ba6b77877f37327.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution. Program outcomes (POs) and course outcomes (COs) are essential components

of program accreditation and quality assurance processes. Program Outcomes (POs) typically describe what students are expected to know and be able to do by the time they graduate from a particular program. They are broader statements that encapsulate the overall goals of the program and the skills, knowledge, and attributes students should possess upon completion. Course Outcomes (COs) are more specific and are related to individual courses within the program. They outline the specific learning objectives and expected outcomes of each course, guiding instructors in designing curriculum and assessments and helping students understand what they will learn and achieve in each course. This transparency enhances accountability and allows for informed decision making by students when choosing programs and courses.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.samvbalipatna.in/assets/gallery-Image/33efbd5bf6378e09d2b1cda0bddd041.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute is affiliated to Utkal University, Vanivihar. We offered Under Graduate courses under the faculty of Arts, Commerce and Science. For these programs and courses, the institute followed the curriculum designed by our affiliated university. The Programme outcomes (POs), Programme specific outcomes (PSOs)and course outcomes (COs) are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board. After measuring attainment of POs , PSOs and COs, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively. Subsequently, the College took care of the attainment to measure the POs, PSOs and COs and implemented the mechanism as follows:-

- The institute followed the Academic Calendar of our affiliated university.
- All the subject teachers maintained Academic Diary in every academic year.

- All the subject teachers prepared Semester-Wise evaluation Reports.
- Internal examination committee analyzed evaluation reports of results.
- Institute considered Feedback from the Stakeholders for the attainment of PO, PSO and CO.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

329

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://www.samvbalipatna.in/assets/gallery-Image/ce779c5d403101cc14b0a48c99ae5363.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.samvbalipatna.in/assets/gallery-Image/826ccfe24e022de3df75852c1b1807b6.xlsx>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our College is actively and aggressively organizing and participating in various extension activities and outreach program to promote the Institute-Neighbourhood community to sensitize the

students towards community needs. The Institute believes in not only promoting the societal and community activities to sensitize students but also leading in shaping the students and faculty and staff into responsible citizens of the nation and imparting all round development of students in each vertical. Various Society Committee team members and organizers inculcate this awareness and goodness through various program like Cleanliness, Green environment & tree plantation, Gender sensitization, Hygiene and Environment Awareness, Plantation drive, Mental health awareness, Feed animal drive for stray cows, National Youth Day celebration, NSS Day celebrations, Blood donation camps, Eco Club activities, Women Development and Empowerment activities etc. All these mentioned activities have a positive impact on the students, and they developed student community relationships, leadership skills, and self-confidence of students. It also helped in cultivating the hidden personality of students and creating awareness among students. Apart from this the significance of clean surroundings, hygiene, sanitation in the neighbourhood, garbage disposal, and sensitizing the community at large to these vital issues.

File Description	Documents
Paste link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/8023457bf30a389dd8ef26eac504fa0e.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

218

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate physical and academic facilities required as per University Grant Commission guidelines to run the different programs. The college campus area is 9600 square metre. Besides the building, the college has spacious playground for sports activities. The college has cultivated atmosphere providing the importance to Extra Curricular and support services organized by department of National Service Scheme. The college campus is maintained with cleanly and neatly atmosphere. A spacious garden with pavements and pavers in the campus is developed for students' service.

The college is well-equipped with the physical and technology-

enabled infrastructure that supports to run smoothly the existing academic programmes and administration.

- Well-furnished 11 classrooms.
- 01 seminar hall.
- Spacious seating arrangements with the qualitative furniture.
- Cleanliness, light and ventilation facilities are maintained in the classroom and laboratories.
- Black Boards, White Boards and Green Boards are available in the classrooms.
- A well-furnished computerized administrative office along with ICT enable cabin of the Principal.
- Well-equipped 04 Laboratories i.e. Chemistry, Botany, Physics, and Zoology.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/df53f527bf6e358f27d92a7d545ceacf.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute believes in holistic development of students and ensures that students acquire all the required graduate attributes upon completion of the programme. For every academic year, the institute makes provision for extra-curricular activities in its academic calendar that balances between curricular, co-curricular and extra-curricular activities for the all-round development of students. The facilities are made available to all students to participate at various levels in sports and cultural activities. Large playing fields support a wide variety of games. Dedicated spaces for Indoor sport is also available. The institute organizes annual sports during second term of every academic year and the winners are felicitated by giving certificates and trophies.

The college organizes many entertaining events in open stage as part of cultural activities to exhibit the talent of the students in music, dance, band, etc. with uniqueness and magnanimity. The institute has one seminar halls for organizing various activities. In order to motivate the students and to organize cultural activities, the institute has constituted cultural committee that

includes faculty members from various departments. The committee conducts meeting regularly for the smooth conduction of cultural events and the institute sanctions budget for various cultural events.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/b120d0597c7db2af9cae85523344f9cb.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

0

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/31169bf319553d43597814b844662960.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

44.99

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our college library is fully functional using manual system of books issue and management. Weekly schedule is prepared for all the students for issuing and returning of books. Separate registers are maintained for issue of books to Teachers and students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://www.samvbalipatna.in/assets/gallery-Image/8cf755b02d7133fbf7af17cc1b8e2e62.pdf

4.2.2 - The institution has subscription for the D. Any 1 of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.4

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution has Wi Fi facility provided by BSNL. The college has an IT policy covering all major areas like WIFI, LAN facilities which is updated as per the requirements of the college. This policy is applicable to employees, students, vendors and visitors. As per this policy, the IT facilities are available for academic work because the college is not a profit making organisation. This policy also has some general policy guidelines and parameters relating to database maintained by the institute like the college will not allow the distribution of data outside the college except the department of Higher Education. Requests for any information from any court, RTI etc. are to be handled by the office.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/aa0f1c729406879b423eef946665671f.pdf

4.3.2 - Number of Computers

61

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

37.23

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Annual Budget is prepared by the Budget Committee and is approved by the Governing Body. The Budget has financial provisions for augmentation of physical and academic infrastructure with support facilities. Different committees have been formed by the Principal to look after the utilization of the allotted funds earmarked for physical, academic and support facilities. On the basis of the policies framed by the committees administrative approval is sought from the principal. Odisha Govt. financial rules are strictly followed for utilization of college/Govt. fund. Annual Audit is made by the Director, Local Fund Audit.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

371

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

03

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

17

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities like:

IQAC

Student Union

Students' Association (Athletic) and Society(Dramatic)

The college has one literary fund named as "Shishu Ananta Mahavidyalaya Odia Sahitya Samaj"

Science Society

Commerce Society

Student Representatives in different Departmental

Seminars as Secretary and Associate

Secretary

NSS

YRC

Class Representative

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

35

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college has an alumni association which actively participate in the development of our institution, but it is not registered. In regular intervals alumni meetings are held

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year **E. <1Lakhs** (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: The institution has provided easy, accessible and affordable higher education to the students mostly coming from poor and marginalised families. It has also promoted human values, work, ethics, leadership, professionalism and secular outlook among the students. Furthermore It imprint a genuine sense of equality, social justice, rationalism, secularism and national integration within young minds. To spread the light of knowledge through academic skills, co-curricular activities and aesthetic sense in the students. It uplift spiritual, ethical and moral values coupled with excellence and competence in the respective field.

Mission: The institution is also committed to provide value based and market oriented qualitative education to all the students. It has also enabled the educational environments for the youth at the grass root level and empowered to realise their innate potentialities. To inculcate love for learning among the students. To stimulate academic environment of the institution with a free and fare examination system.

File Description	Documents
Paste link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/861f19858f515729d6b2c8425e92e721.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In the era of good governance the institution has adopted decentralisation of authority and responsibility for smooth operation of academic and non-academic affairs of the college providing more primacy to strengthen the sub-units in the system.

In order to fulfill the mission and vision of the institution, functional powers are distributed and divided among the Accounts Bursar, Administrative Bursar, Academic Bursar, Development Bursar, Bursar on Legal Affairs, OIC Examination Cell, Bursar on Cultural matter and other aspects to maintain transparency. It has a mechanism for delegating authority and providing operational autonomy to various functionaries to work towards decentralize governance system. The Governing Body delegates all the academic and operational decision based on the policy to the various monitoring committees headed by the principal. Faculty members are given responsibilities of conducting various programmes related to education, culture, sports and others. Students are empowered to play an active role in co-curricular activities and social services.

File Description	Documents
Paste link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/6aab87fd1dedabd3295262663d54205f.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has adopted e-admission through SAMS selection process which is purely on the basis of merit and due weightage. The examination process is conducted with a transparent manner following the guidelines issued by Dept. of Higher Education and Utkal University. Teachers are encouraged to go for M.Phil & Ph.D programmes. They are also allowed to visit various research institutes for impregnation of research attitude in their young mind. Value added programmes delivered through seminars, workshops beyond syllabi such as extra- mural lecturers. For better teaching and learning process library facilities and reading room are strengthen. Interdisciplinary interactions are being organised. Extra classes are also taken for relatively weaker students. Awareness camps are organised through NSS. The faculty members are assigned with various academic and administrative responsibilities in addition to their normal duties.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/a3d8f5f138adcc5fa42d3b63db9f73d6.docx
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

There is a Governing Body headed by President to regulate and mobilise different mechanisms of this institutions. The Governing Body delegates all the academic & operational decisions based on the policy to the various monitoring committees headed by the Principal. The Principal delegates his duties as Principal cum-Secretary. To make the administration easy and transparent, decentralisation of duties has been made by forming various committees such as Construction cum building committee, Maintenance Committee, Development cum advisory body, Finance committee, Central purchase committee, Library committee, Discipline committee & Cultural Committee. Besides that, in the matter of administration, accounts and academic, the Administrative Bursar, Accounts Bursar, Academic Bursar, & Secretary Staff Council are always vigilant to come through. The key role of various committees is to extend their visibility and support to make the system an effective and efficient one.

File Description	Documents
Paste link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/17bdd290f8fb33fd67a70b4e7a8edc92.pdf
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution effectively implements the welfare schemes for the teaching and Nonteaching faculties. The College makes arrangements for availing all the government schemes such as Gratuity, Pension, Earned leave facility, Medical Facility, Health Fund Scheme, etc..

File Description	Documents
Paste link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/87e6ee755a6053fac6987d1472fee43a.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by

the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- The performance of employees especially teaching faculties are assessed annually after completion of one year of service. The objective is not only to evaluate the performance but also to identify potential aspect for improvement which lead to further progress and growth of employee.
- Group-B cadre non-teaching employees also submit their performance appraisal report through HRMS
- Each employee submit his/her Performance Appraisal Report (e-PAR) online to Higher authorities (Reporting, Reviewing & Accepting) through Human Resource Management System (HRMS), Odisha.
- There is also provision to submit Performance Appraisal Report of Group-C employees by the concerned DDOs to the next level higher authorities.

File Description	Documents
Paste link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/3e23ea00ee8137e72e6718d375aea5f6.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Accounts are audited regularly. When there are additional expenses over and above the budget provision, special sanction is to be taken from the finance committee. Internal audit is carried out periodically. External audit is done once in a year by authorised external Auditors assigned by Govt. of Odisha, who verify all bills and vouchers of the respective financial year.

Accounts are audited regularly. When there are additional expenses over and above the budget provision, special sanction is to be taken from the finance committee. Internal audit is carried out periodically. External audit is done once in a year by authorised external Auditors assigned by Govt. of Odisha, who verify all bills and vouchers of the respective financial year. Annual audit for the year 2023-34 has been completed but the audited report is not yet received from the audit firm.

File Description	Documents
Paste link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/d8334e56b741de0fdf76cddbbeb49736.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute maintains follows a well planned process for the mobilisation of funds and resource. The process involves various committees of the institute as well as department heads and accounts section. For fund management and resource utilization the institute make some provisions through the committee decision. The tuition fee, College Development Fund are basically the major source of collection of funds. The development committee, finance and budget committee monitor the optimum utilization of fund for various recurring and non-recurring expenses. For purchase of equipments relating to academic and other developmental purposes, the purchase committee purchases through quotations.

File Description	Documents
Paste link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/ea5fbfe54df2272fe0bf532305d79488.docx
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. The Cell frequently reviews the teaching- learning process, structures and methodologies of operations and learning outcomes at periodic intervals. The IQAC mainly focus on the mission and vision of the institution. It also promote for institutional functioning towards quality of education Student feedback system on teachers and infrastructural facilities through online are collected and assessed preferably action taken.

File Description	Documents
Paste link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/75a977e29ea2e08bc19c492b63033253.docx
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews the teaching & learning process at periodic intervals through IQAC and Academic Bursar of the college. The Lesson Plan, Progress Register & Daily Work Report (DWR) maintained by the faculty members are also verified by IQAC and Academic Bursar.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

E. None of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Shishu Ananta Mahavidyalaya (SAM) has a strong ethical work culture that is based on inclusivity. It observes highest ethical standards in all its activities. Equal opportunities are provided to all individuals irrespective of gender, race, caste, colour, creed, language, religion, political or other opinion. Its unique work culture, healthy traditions and ethos have led to enrolment of the employees as per the roster. Safety, security and well-being, along with gender equity and friendly working atmosphere are the issues of prime concern to SAM. Gender sensitivity is an inherent value in the cultural ethos of the institute and its neighbouring community, as is evident by the following facilities

- Rotational duty by all faculty members for discipline and security.
- Strict implementation of Anti-Ragging measures and keeping the campus ragging free.
- Awareness campaigns on women safety and gender sensitivity by NSS.
- The college campus is under surveillance with CC cameras installed at prominent locations.
- The Disciplinary committee curbs indiscipline in the campus.
- Emergency contact numbers are displayed in prominent places in the campus.
- Health Counselling and Career Counselling takes place periodically.
- Girls and Boys common rooms are provided in the campus with required facilities.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: The institution has taken steps to convert the solid waste(waste papers, dry leaves, wastage materials from campus cleaning especially needless herbs and plants) into compost in a recycle process which is used in the college garden for growth of plants. To college administration has viewed seriously to minimize the use of plastic materials inside the college campus. The awareness programme are also being taken on regular basis to make the campus "a plastic free zone" To incinerate the used napkins an incinerator is being installed at girls common room

Liquid waste management: There are number of toilet septic tanks for temporary collection and storage of liquid waste materials, which are further timely disposed off through sewage tank vehicles.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

D. Any 1 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered

vehicles

3. Pedestrian Friendly pathways

4. Ban on use of Plastic

5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1. Green audit 2. Energy audit
3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic upliftment of the needy, and set communal harmony. Institute has conducted lectures in for increasing their environmental and ethical awareness. The extension activities are targeted towards enabling a holistic environment for student development. Our college has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal, and socio-economic diversities of the state and the nation. Our college celebrates cultural and regional festivals like Youth Festival, Constitution Day, etc. to teach tolerance and harmony to the students. The Gender Equality Policy focuses on equal access, opportunities, and rights for women and men. Policy for the Differently abled ensures that every single member of the department is aware of the care to be shown to the differently abled people. By providing a barrier-free environment, needed facilities, and human and technological assistance, the college takes continuous efforts to make the differently-abled feel included in every part of the activity of the college. The college has revised the curriculum with the inclusion of topics related to human rights, peace, tolerance, love, compassion, harmony, promotion of social values, awareness of environmental protection, and ethics.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The NSS unit of S.A. Mahavidyalaya has celebrated the Independence Day (on 15.08.2023) and has organised a rally, cleaned Balipatna Bazar followed by a parade & meeting. Celebrated National Voters Day on 25.01.2024 followed by rally, meeting and pledge. Celebrated The Republic Day on 26.01.2024 followed by a meeting, rally & slogans

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of National Youth Day

International Yoga Day was celebrated by the staff members & NSS Volunteers. Different Asanas, Paranayams were practised/illustrated.

Celebration of Human Rights Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The two best practices have been uploaded in the institutional website. The details of which is provided in the file description part.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Higher Education always play an important role for the enrichment of the individual, family as well as society. Students also play the vital role for foundation of a strong nation. Students are key to the academic arch of teaching and learning process of a society. In higher education domain they are the inseparable part of academics and administrative ambience. Top most priority is given to build up Student-Teacher Relation. Teachers play a vital role in shaping and building the inherent potential of the students. Through Mentor-Mentee System the teachers maintain a friendly and cordial relation with them to enable a strong academic atmosphere. In addition of maintaining a good teaching atmosphere they also try to study their attitude and behaviour. The Students are privileged to present their open views and critics in front of their teachers. They are also advised to be disciplined and loyal to the institution as well as to the society. During any programme or function or meeting, students maintain discipline which is always praised by the external visitors and speakers. Thus, the student-teacher relation is the main source of success of the institution.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is committed to provide value based quality education to the students and is intended to promote human values, work ethics and professionalism in the young minds of boys and girls with a well planned mechanism for effective curriculum delivery. Our college is affiliated to Utkal University , Vani Vihar and adopted the modern Choice Based Credit System (CBCS) pattern of examination and evaluation since 2016-17 and New Model CBCS pattern from 2019-20. At the beginning of each academic session the college prepares the academic calendar which consists of curricular, co-curricular and extracurricular activities for effective implementation and delivery of curriculum. We undertake following measures:

- A comprehensive session delivery plan is prepared by every departmental head, which includes the delivery of lectures and practical.
- The Principal addresses the newly admitted students in "Induction Program". This program orients the students about facilities and welfare schemes available.
- Intra-departmental meetings for the review of the teaching, planning of unit tests, seminars etc. are also conducted. Assignments, seminars and project are given to the students under the supervision of the faculty.
- The departments organise study tours, excursions, field project and industrial visits for students' exposure to practical knowledge.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.samvbalipatna.in/assets/gallery-Image/46cd8b7dd7ac14089ff3739d00394fe5.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic calendar has been prepared as per the Common Minimum Standard(CMS) of Dept. of Higher Education, Govt. of Odisha and adhered for the academic development and conduct of different college and university examinations.

An academic calendar is prepared under the supervision of Academic bursarin line with the University's calendar consisting of various curricular, co-curricular activities. It is updated and revised with respect to any changes suggested by the university from time to time. All the classes and examinations are planned as per the calendar, thus ensuring complete adherence.

Compliance of Continuous Internal Evaluation with Academic Calendar

1. Course files and Lecture Plan: After the allocation of subjects to faculty members of each department, course file of each subject is prepared by the concerned faculty member consisting of detailed teaching plan.

2. Examinations: The dates of mid semester Examinations of different departments are notified by the Examination cell on the basis of academic calendar. The tentative dates for university end semester are indicated in the academic calendar but conducted as per the notification of Utkal University.

3. Academic Monitoring- Each Head of the Department maintains a monthly monitoring report on course coverage, student attendance and assignment provided for every subject.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://www.samvbalipatna.in/assets/gallery-Image/0a1951c288c6dcca2ceaf048852adc45.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic

D. Any 1 of the above

**council/BoS of Affiliating University
Setting of question papers for UG/PG
programs Design and Development of
Curriculum for Add on/ certificate/
Diploma Courses Assessment /evaluation
process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution runs different honours courses under the Arts, Commerce and Science stream. The course curriculum is designed and modified by our affiliating University i.e. Utkal University, Vani Vihar. The course curriculum is designed in such a manner that, various topics/chapters covering cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional ethics are the vital part of this curriculum. Environmental Studies is a compulsory subject for all under graduate students of first year, which discuss various issues relating to identification, analysis and taking remedial measures for Environment protection and its Sustainability. Similarly, another compulsory paper titled Ethics and Values is inculcated in all the semester to create a sense of professional, social and personal value and ethics among the young minds. Likewise, other vital Cross cutting issues are covered under various subjects in the form of topics, chapters, poems and co-curricular activities in the prescribed syllabi of the University. About Environment and Sustainability related issues, the students got knowledge of Environmental studies in first year of their degree program. The prose, poetry and other chapters in certain courses addressed issues related to gender sensitivity and equity.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

162

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File
1.4.2 - Feedback process of the Institution may be classified as follows	D. Feedback collected
File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.samvbalipatna.in/assets/gallery-Image/826ccfe24e022de3df75852c1b1807b6.xlsx
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
512	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

163

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college assesses the learning levels of the students in two ways at the time of the commencement of the program. Students enrolled in the department are identified as slow and advanced learners based on the degree of marks obtained. This helps to identify the slow learners and to design special coaching sessions or tutorial sessions to bridge the gap between the slow learners and the advanced learners. Advanced learners and slow learners have identified as per their responses in the classroom as well as the performance in the Unit test, internal examinations. Following activities are done by teachers for students:

Slow learners: 1. Individual counselling. 2. Remedial Coaching 3. Extra notes. 4. Group discussion session. 5. Internal examination process. 6. Extra library books.

Advance learners: 1. Advance notes 2. Seminar sessions 3. Participative learning sessions i.e., Self-Discipline Day & Teachers Day 4. Projects 5. Assessments 6. Group discussion sessions 7. Internet facility

File Description	Documents
Link for additional Information	http://www.samvbalipatna.in/assets/gallery-Image/9213eafe54851a40ca28efd6de524f62.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1017	34

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

This institution promotes experiential learning through different practical experiments in the lab by science students, Project work, field visit, outreach programme by students of all the streams. There is a compulsory elective paper in all programmes under CBCS mode under the supervision of a faculty member. Participative approach is primarily focused by every faculty members where they encourage group discussion, presentation, class room seminars, group assignment and report writing in classroom. Every department conducted annual seminars by inviting eminent speakers wherein they share their domain experience with the students and faculty members. Apart from this every department conducts weekly students' seminars. Extramural lectures, literary competitions are also organised in the institution. Online learning was also promoted for their study materials. Problem solving methodologies adopted to address problems especially in physical science and maths subjects and also problems faced by students are addressed in their individualized level of the students. Problems are discussed through Case studies discussion, Class presentations Debates within the department, group counselling session and in some special cases individual counselling sessions are organised.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/3915afbebeb3f20221e4605700067195.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our college promotes use of ICT by every teacher as the campus is wi-fi connected. Every department has their own Desktops which they use in general classrooms and students are also encouraged to give their presentations of assignments and seminars in PPT and demonstration through computer. Teachers also design some classes by using various online platforms like Zoom, Google Meet etc. and also refer other platforms like Various Online resources for relevant study materials and recommend these platforms to students. Various YouTube videos are also shown to the students for the subject enrichment.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://www.samvbalipatna.in/assets/gallery-Image/136187191341677dfad03ea7eeb90d9c.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

34

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

34

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

534

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. At the entry level, admissions are given purely on merit basis and the lists of merit students are displayed on Notice board. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Mid semester examinations are conducted regularly as per the schedule given in academic calendar. Personal guidance is given to the poor performing the students after their assessment.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/f0130e4554b38ec095ffc808fab2f472.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

For transparent and robust for internal assessment, the following mechanisms are conducted

- Internal Examination Committee.
- Question Paper Setting.

- Conduct of Examination
- Result display
- Interaction with students regarding their internal assessment.

The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student towards learning and attending the classes has been also increased.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/e3d0643ae47e5a2b5ba6b77877f37327.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution. Program outcomes (POs) and course outcomes (COs) are essential components of program accreditation and quality assurance processes. Program Outcomes (POs) typically describe what students are expected to know and be able to do by the time they graduate from a particular program. They are broader statements that encapsulate the overall goals of the program and the skills, knowledge, and attributes students should possess upon completion. Course Outcomes (COs) are more specific and are related to individual courses within the program. They outline the specific learning objectives and expected outcomes of each course, guiding instructors in designing curriculum and assessments and helping students understand what they will learn and achieve in each course. This transparency enhances accountability and allows for informed decision making by students when choosing programs and courses.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.samvbalipatna.in/assets/gallery-Image/33efbd5bf6378e09d2b1cda0bdddb041.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute is affiliated to Utkal University, Vanivihar. We offered Under Graduate courses under the faculty of Arts, Commerce and Science. For these programs and courses, the institute followed the curriculum designed by our affiliated university. The Programme outcomes (POs), Programme specific outcomes (PSOs)and course outcomes (COs) are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board. After measuring attainment of POs , PSOs and COs, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively. Subsequently, the College took care of the attainment to measure the POs, PSOs and COs and implemented the mechanism as follows:-

- The institute followed the Academic Calendar of our affiliated university.
- All the subject teachers maintained Academic Diary in every academic year.
- All the subject teachers prepared Semester-Wise evaluation Reports.
- Internal examination committee analyzed evaluation reports of results.
- Institute considered Feedback from the Stakeholders for the attainment of PO, PSO and CO.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

329

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://www.samvbalipatna.in/assets/gallery-Image/ce779c5d403101cc14b0a48c99ae5363.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.samvbalipatna.in/assets/gallery-Image/826ccfe24e022de3df75852c1b1807b6.xlsx>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities**3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year**

Our College is actively and aggressively organizing and participating in various extension activities and outreach program to promote the Institute-Neighbourhood community to sensitize the students towards community needs. The Institute believes in not only promoting the societal and community activities to sensitize students but also leading in shaping the students and faculty and staff into responsible citizens of the nation and imparting all round development of students in each vertical. Various Society Committee team members and organizers inculcate this awareness and goodness through various program like Cleanliness, Green environment & tree

plantation, Gender sensitization, Hygiene and Environment Awareness, Plantation drive, Mental health awareness, Feed animal drive for stray cows, National Youth Day celebration, NSS Day celebrations, Blood donation camps, Eco Club activities, Women Development and Empowerment activities etc. All these mentioned activities have a positive impact on the students, and they developed student community relationships, leadership skills, and self-confidence of students. It also helped in cultivating the hidden personality of students and creating awareness among students. Apart from this the significance of clean surroundings, hygiene, sanitation in the neighbourhood, garbage disposal, and sensitizing the community at large to these vital issues.

File Description	Documents
Paste link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/8023457bf30a389dd8ef26eac504fa0e.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

218

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate physical and academic facilities required as per University Grant Commission guidelines to run the different programs. The college campus area is 9600 square metre. Besides the building, the college has spacious playground for sports activities. The college has cultivated atmosphere providing the importance to Extra Curricular and support services organized by department of National Service Scheme. The college campus is maintained with cleanly and neatly atmosphere. A spacious garden with pavements and pavers in the campus is developed for students' service.

The college is well-equipped with the physical and technology-enabled infrastructure that supports to run smoothly the existing academic programmes and administration.

- Well-furnished 11 classrooms.
- 01 seminar hall.
- Spacious seating arrangements with the qualitative furniture.
- Cleanliness, light and ventilation facilities are maintained in the classroom and laboratories.

- Black Boards, White Boards and Green Boards are available in the classrooms.
- A well-furnished computerized administrative office along with ICT enable cabin of the Principal.
- Well-equipped 04 Laboratories i.e. Chemistry, Botany, Physics, and Zoology.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/df53f527bf6e358f27d92a7d545ceacf.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute believes in holistic development of students and ensures that students acquire all the required graduate attributes upon completion of the programme. For every academic year, the institute makes provision for extra-curricular activities in its academic calendar that balances between curricular, co-curricular and extra-curricular activities for the all-round development of students. The facilities are made available to all students to participate at various levels in sports and cultural activities. Large playing fields support a wide variety of games. Dedicated spaces for Indoor sport is also available. The institute organizes annual sports during second term of every academic year and the winners are felicitated by giving certificates and trophies.

The college organizes many entertaining events in open stage as part of cultural activities to exhibit the talent of the students in music, dance, band, etc. with uniqueness and magnanimity. The institute has one seminar halls for organizing various activities. In order to motivate the students and to organize cultural activities, the institute has constituted cultural committee that includes faculty members from various departments. The committee conducts meeting regularly for the smooth conduction of cultural events and the institute sanctions budget for various cultural events.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/b120d0597c7db2af9cae85523344f9cb.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

0

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/31169bf319553d43597814b844662960.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

44.99

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our college library is fully functional using manual system of books issue and management. Weekly schedule is prepared for all the students for issuing and returning of books. Separate registers are maintained for issue of books to Teachers and students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://www.samvbalipatna.in/assets/gallery-Image/8cf755b02d7133fbf7af17cc1b8e2e62.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**0.4**

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****15**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The Institution has Wi Fi facility provided by BSNL. The college has an IT policy covering all major areas like WIFI, LAN facilities which is updated as per the requirements of the college. This policy is applicable to employees, students, vendors and visitors. As per this policy, the IT facilities are available for academic work because the college is not a profit making organisation. This policy also has some general policy guidelines and parameters relating to database maintained by the institute like the college will not allow the distribution of data outside the college except the department of Higher Education. Requests for any information from any court, RTI etc. are to be handled by the office.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/aa0f1c729406879b423eef946665671f.pdf

4.3.2 - Number of Computers

61

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

37.23

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Annual Budget is prepared by the Budget Committee and is approved by the Governing Body. The Budget has financial provisions for augmentation of physical and academic infrastructure with support facilities. Different committees have been formed by the Principal to look after the utilization of the allotted funds earmarked for physical, academic and support facilities. On the basis of the policies framed by the committees administrative approval is sought from the principal. Odisha Govt. financial rules are strictly followed for utilization of college/Govt. fund. Annual Audit is made by the Director, Local Fund Audit.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

371

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

03

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

17

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities like:

IQAC

Student Union

Students' Association (Athletic) and Society(Dramatic)

The college has one literary fund named as "Shishu Ananta Mahavidyalaya Odia Sahitya Samaj"

Science Society

Commerce Society

Student Representatives in different Departmental

Seminars as Secretary and Associate

Secretary

NSS

YRC

Class Representative

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

35

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college has an alumni association which actively participate in the development of our institution, but it is not registered. In regular intervals alumni meetings are held

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: The institution has provided easy, accessible and affordable higher education to the students mostly coming from poor and marginalised families. It has also promoted human values, work, ethics, leadership, professionalism and secular outlook among the students. Furthermore It imprint a genuine sense of equality, social justice, rationalism, secularism and national integration within young minds. To spread the light of knowledge through academic skills, co-curricular activities and aesthetic sense in the students. It uplift spiritual, ethical and moral values coupled with excellence and competence in the respective field.

Mission: The institution is also committed to provide value based and market oriented qualitative education to all the students. It has also enabled the educational environments for the youth at the grass root level and empowered to realise their innate potentialities. To inculcate love for learning among the students. To stimulate academic environment of the institution with a free and fare examination system.

File Description	Documents
Paste link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/861f19858f515729d6b2c8425e92e721.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In the era of good governance the institution has adopted decentralisation of authority and responsibility for smooth operation of academic and non-academic affairs of the college

providing more primacy to strengthen the sub-units in the system. In order to fulfill the mission and vision of the institution, functional powers are distributed and divided among the Accounts Bursar, Administrative Bursar, Academic Bursar, Development Bursar, Bursar on Legal Affairs, OIC Examination Cell, Bursar on Cultural matter and other aspects to maintain transparency. It has a mechanism for delegating authority and providing operational autonomy to various functionaries to work towards decentralize governance system. The Governing Body delegates all the academic and operational decision based on the policy to the various monitoring committees headed by the principal. Faculty members are given responsibilities of conducting various programmes related to education, culture, sports and others. Students are empowered to play an active role in co-curricular activities and social services.

File Description	Documents
Paste link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/6aab87fd1dedabd3295262663d54205f.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has adopted e-admission through SAMS selection process which is purely on the basis of merit and due weightage. The examination process is conducted with a transparent manner following the guidelines issued by Dept. of Higher Education and Utkal University. Teachers are encouraged to go for M.Phil & Ph.D programmes. They are also allowed to visit various research institutes for impregnation of research attitude in their young mind. Value added programmes delivered through seminars, workshops beyond syllabi such as extra- mural lecturers. For better teaching and learning process library facilities and reading room are strengthen. Interdisciplinary interactions are being organised. Extra classes are also taken for relatively weaker students. Awareness camps are organised through NSS. The faculty members are assigned with various academic and administrative responsibilities in addition to their normal duties.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/a3d8f5f138adcc5fa42d3b63db9f73d6.docx
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

There is a Governing Body headed by President to regulate and mobilise different mechanisms of this institutions. The Governing Body delegates all the academic & operational decisions based on the policy to the various monitoring committees headed by the Principal. The Principal delegates his duties as Principal cum-Secretary. To make the administration easy and transparent, decentralisation of duties has been made by forming various committees such as Construction cum building committee, Maintenance Committee, Development cum advisory body, Finance committee, Central purchase committee, Library committee, Discipline committee & Cultural Committee. Besides that, in the matter of administration, accounts and academic, the Administrative Bursar, Accounts Bursar, Academic Bursar, & Secretary Staff Council are always vigilant to come through. The key role of various committees is to extend their visibility and support to make the system an effective and efficient one.

File Description	Documents
Paste link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/17bdd290f8fb33fd67a70b4e7a8edc92.pdf
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance

A. All of the above

and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution effectively implements the welfare schemes for the teaching and Nonteaching faculties. The College makes arrangements for availing all the government schemes such as Gratuity, Pension, Earned leave facility, Medical Facility, Health Fund Scheme, etc..

File Description	Documents
Paste link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/87e6ee755a6053fac6987d1472fee43a.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- The performance of employees especially teaching faculties are assessed annually after completion of one year of service. The objective is not only to evaluate the performance but also to identify potential aspect for improvement which lead to further progress and growth of employee.
- Group-B cadre non-teaching employees also submit their performance appraisal report through HRMS
- Each employee submit his/her Performance Appraisal Report (e-PAR) online to Higher authorities (Reporting, Reviewing & Accepting) through Human Resource Management System (HRMS), Odisha.
- There is also provision to submit Performance Appraisal Report of Group-C employees by the concerned DDOs to the next level higher authorities.

File Description	Documents
Paste link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/3e23ea00ee8137e72e6718d375aea5f6.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Accounts are audited regularly. When there are additional expenses over and above the budget provision, special sanction is to be taken from the finance committee. Internal audit is carried out periodically. External audit is done once in a year by authorised external Auditors assigned by Govt. of Odisha, who verify all bills and vouchers of the respective financial year.

Accounts are audited regularly. When there are additional expenses over and above the budget provision, special sanction is to be taken from the finance committee. Internal audit is carried out periodically. External audit is done once in a year by authorised external Auditors assigned by Govt. of Odisha, who verify all bills and vouchers of the respective financial year. Annual audit for the year 2023-34 has been completed but the audited report is not yet received from the audit firm.

File Description	Documents
Paste link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/d8334e56b741de0fdf76cddbbeb49736.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute maintains follows a well planned process for the mobilisation of funds and resource. The process involves various committees of the institute as well as department heads and accounts section. For fund management and resource utilization the institute make some provisions through the committee decision. The tuition fee, College Development Fund are basically the major source of collection of funds. The development committee, finance and budget committee monitor the optimum utilization of fund for various recurring and non-recurring expenses. For purchase of equipments relating to academic and other developmental purposes, the purchase committee purchases through quotations.

File Description	Documents
Paste link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/ea5fbfe54df2272fe0bf532305d79488.docx
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. The Cell frequently reviews the teaching- learning process, structures and methodologies of operations and learning outcomes at periodic intervals. The IQAC mainly focus on the mission and vision of the institution. It also promote for institutional functioning towards quality of education Student feedback system on teachers and infrastructural facilities through online are collected and assessed preferably action taken.

File Description	Documents
Paste link for additional information	http://www.samvbalipatna.in/assets/gallery-Image/75a977e29ea2e08bc19c492b63033253.docx
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews the teaching & learning process at periodic intervals through IQAC and Academic Bursar of the college. The Lesson Plan, Progress Register & Daily Work Report (DWR) maintained by the faculty members are also verified by IQAC and Academic Bursar.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

E. None of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Shishu Ananta Mahavidyalaya (SAM) has a strong ethical work culture that is based on inclusivity. It observes highest ethical standards in all its activities. Equal opportunities are provided to all individuals irrespective of gender, race, caste, colour, creed, language, religion, political or other opinion. Its unique work culture, healthy traditions and ethos have led to enrolment of the employees as per the roster. Safety, security and well-being, along with gender equity and friendly working atmosphere are the issues of prime concern to SAM. Gender sensitivity is an inherent value in the cultural ethos of the institute and its neighbouring community, as is evident by the following facilities -

- Rotational duty by all faculty members for discipline and security.
- Strict implementation of Anti-Ragging measures and keeping the campus ragging free.
- Awareness campaigns on women safety and gender sensitivity by NSS.
- The college campus is under surveillance with CC cameras installed at prominent locations.
- The Disciplinary committee curbs indiscipline in the campus.
- Emergency contact numbers are displayed in prominent places in the campus.
- Health Counselling and Career Counselling takes place periodically.
- Girls and Boys common rooms are provided in the campus with required facilities.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation

D. Any 1 of the above

Use of LED bulbs/ power efficient equipment	
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p> <p>Solid waste management: The institution has taken steps to convert the solid waste(waste papers, dry leaves, wastage materials from campus cleaning especially needless herbs and plants) into compost in a recycle process which is used in the college garden for growth of plants. To college administration has viewed seriously to minimize the use of plastic materials inside the college campus. The awareness programme are also being taken on regular basis to make the campus "a plastic free zone" To incinerate the used napkins an incinerator is being installed at girls common room</p> <p>Liquid waste management: There are number of toilet septic tanks for temporary collection and storage of liquid waste materials, which are further timely disposed off through sewage tank vehicles.</p>	
File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

D. Any 1 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic upliftment of the needy, and set communal harmony. Institute has conducted lectures in for increasing their environmental and ethical awareness. The extension activities are targeted towards enabling a holistic environment for student development. Our college has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal, and socio-economic diversities of the state and the nation. Our college celebrates cultural and regional festivals like Youth Festival, Constitution Day, etc. to teach tolerance and harmony to the students. The Gender Equality Policy focuses on equal access, opportunities, and rights for women and men. Policy for the Differently abled ensures that every single member of the department is aware of

the care to be shown to the differently abled people. By providing a barrier-free environment, needed facilities, and human and technological assistance, the college takes continuous efforts to make the differently-abled feel included in every part of the activity of the college. The college has revised the curriculum with the inclusion of topics related to human rights, peace, tolerance, love, compassion, harmony, promotion of social values, awareness of environmental protection, and ethics.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The NSS unit of S.A. Mahavidyalaya has celebrated the Independence Day (on 15.08.2023) and has organised a rally, cleaned Balipatna Bazar followed by a parade & meeting. Celebrated National Voters Day on 25.01.2024 followed by rally, meeting and pledge. Celebrated The Republic Day on 26.01.2024 followed by a meeting, rally & slogans

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

C. Any 2 of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of National Youth Day

International Yoga Day was celebrated by the staff members & NSS Volunteers. Different Asanas, Paranyams were practised/illustrated.

Celebration of Human Rights Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The two best practices have been uploaded in the institutional website. The details of which is provided in the file description part.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Higher Education always play an important role for the enrichment of the individual, family as well as society. Students also play the vital role for foundation of a strong nation. Students are key to the academic arch of teaching and learning process of a society. In higher education domain they are the inseparable part of academics and administrative ambience. Top most priority is given to build up Student-Teacher Relation. Teachers play a vital role in shaping and building the inherent potential of the students. Through Mentor-Mentee System the teachers maintain a friendly and cordial relation with them to enable a strong academic atmosphere. In addition of maintaining a good teaching atmosphere they also try to study their attitude and behaviour. The Students are privileged to present their open views and critics in front of their teachers. They are also advised to be disciplined and loyal to the institution as well as to the society. During any programme or function or meeting, students maintain discipline which is always praised by the external visitors and speakers. Thus, the student-teacher relation is the main source of success of the institution.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Online feedback system introduced in the previous year to be continued
2. Introduction of CAPA
3. Complete furnished of renovation of ground floor and first floor of Administrative Block
4. Renovation work of Office Block to be completed
5. Installation of alternate energy source (Solar

cells/Panels) in newly constructed building(s)

6. Renovation of blocks of departments of physics, botany, zoology and old room nos.21, 22 23 with drainage system
7. Construction of college main gate by proposed outsourcing funds
8. Renovation of college playground
9. Intellectual Property Rights (IPR)and Industry-Academia innovative practices are to be taken up
10. Faculty exchange and student exchange programmes to be done
11. E-contents to be developed by the teachers
12. Human values and professional ethics code of conduct (Handbooks) for various stakeholders
13. Activities to be taken up for promotion of universal values and ethics