## OFFICE OF THE PRINCIPAL SHISHU ANANTA MAHAVIDYALAYA, BALIPATNA OFFICE ORDER

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No. 295/3AM

ः असिक्षात्रम् धार्मात्रम् स्थात्रम्

Date 02,04,2021

- Dr Rasmita Mohapatra, Reader (SS) in Odia and Sri Pranakrushna Gochhayat, Lecturer in Mathematics will act as the HOD of Dept. of Odia & Mathematics respectively w.e.f. 02.04.2021.
- 2. Sri Saroj Kumar Mohapatra, Reader (SS) in Economics will remain in-charge of OIC, salary Bills and Income Tax w.e.f 02.04.2021. Sri Satya Narayan Rath, Lecturer in Physics will assist him in the process.
- 3. Smt. Mamina Sahoo, Lecturer in Philosophy is hereby included as member of Examination Cell in place of Sri Chanakya Aryabhatt Routray w.e.f 03.04.2021.
- 4. Satya Narayan Rath, Lecturer in Physics will act as the OIC, Stock & Store w.e.f 2.04.2021 in place of Dr Rasmita Mohapatra. Sri Biswambar Sahoo, Demoi trator in Physics will co-ordinate Sri S.N. Rath in the process.
- 5. Sri Saroj Kumar Ray, Lecturer in English will act as the Addl. Administrative Bursar w.e.f 02.04.2021.
- 6. Dr Bijayalakhmi Jena, Reader (SS) in Pol. Science will function as the OIC, College library w.e f 02.04.2021 in place of Sri Tarun Kanta Nayak.
- 7. Dr Madhumati Academic Bursar will sign the continuity certificates/Attendance certificates/Character certificates and other miscellaneous certificates of students (if any) on behalf of the Principal w.e.f 02.04.2021.

PRINCIPAL

Copy to Dr R. Mohapatra, Reader (SS) in Odia/ Sri S.K. Mohapatra, Reader (SS) in Economics/ Dr M. Rath, Academic Bursar/ Dr B. L. Jena, Reader (SS) in Pol. Science/ Sri S. N. Rath, Lecturer in Physics/ Sri P.K Gochhayat, Lecturer in Mathematics/ Smt. M. Sahoo, Lecturer in Philosophy/ Sri S. K. Ray, Lecturer in English/ Sri B. Sahoo, Dem. in Physics/ Office Guard file/Staff Common Room Guard File/Administrative Bursar/Accounts Bursar(s)/Academic Bursar/Accounts Section/Examination Cell/Librarian /Sri B.B. Tripathy/DEO SAMS for information.

PRINCIPAL