

Part-A SI No. 10 : Minutes of IQAC Meeting and Action taken Report

Meeting No.	Date	Minutes of the Meeting	Action Taken
1	11.07.2019	<ul style="list-style-type: none"> • Preparation of college academic calendar • College Magazine Committee to place the manuscript/soft copy of the magazine to be published • Two new student members to be included in the "Composition of IQAC" • One guest faculty to be appointed in the Dept of Physics in place Mrs. S. Sahoo, Lect. in Physics going for availing Maternity leave from 14th August, 2019 • Installation of AC in IQAC room • Interim Time Table is to be prepared by the Time Table Committee before the commencement of the classes of 1st year students. • Steps to be taken for e-waste disposal as per govt. guidelines • Recommendation of names for "Padma Award" as required by the Dept. of Higher Education, Govt. of Odisha • One faculty member is to be selected to attend the NAAC sponsored seminar on 7th August, 2019 at Khallikote Autonomous College Berhampur, Odisha 	<ul style="list-style-type: none"> • Prepared and approved • Approved • One student member from B.Sc final year was included from 11.07.2019 • No such appointment was done • Not installed • Prepared and approved • Steps have been taken • No name has been suggested • Name of Dr H.K. Mishra, Co-ordinator, IQAC was approved. He attended and delivered a talk in the said seminar.
2	09.08.2019	<ul style="list-style-type: none"> • To conduct IQAC Seminars 	<ul style="list-style-type: none"> • Organized the seminar titled "Challenges in Implementation of Innovative Teaching & Learning Strategies in Higher Education". Interactive seminars were also organised
3	22.11.2019	<ul style="list-style-type: none"> • To organize Seminars/Extra-mural Lectures by different departments under the banner of IQAC • To organize programme(s) related to eco system/health care/waste matter management 	<ul style="list-style-type: none"> • Twenty one departmental seminars and one extra-mural lecture have been organized. • A number of programmes have been organized by the Green Club, NSS, YRC and the Dept. of Bio Sciences
4	19.12.2019	<ul style="list-style-type: none"> • Inclusion of young members in the composition of IQAC as discussed in the video conferencing of RUSA 2.0 meeting held in the office of DM, Khordha • Feedback forms are to be distributed • Students are to be updated with information regarding different scholarships • AQAR 2018-19 is to be approved by the G.B & submitted online 	<ul style="list-style-type: none"> • To be included from the next session 2020-21 • Distributed and feedback obtained from the stakeholders • Informed • Due to updation programme of the site of AQAR the last date of 31st December 2019 was

		<ul style="list-style-type: none"> • Programmes/ activities related to human values and professional ethics/code of conduct/promotion of universal values and ethics are to be organized. • Activities related to constitution of India and freedom struggle are to be organized. • Awareness programmes related to water conservation are to be conducted short drama/play 	<p>postponed to 15th June 2020. So AQAR was submitted on 14th June 2020.</p> <ul style="list-style-type: none"> • A no. of programmes related to ethical values have been organized. • Organized under "70th Anniversary of constitution of India" committee. • Conducted in Balipatna area by the students
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Chairperson IQAC 14/06/2020

Chairperson, IQAC
S.A. Mahavidyalaya
Balipatna