



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	SHISHU ANANTA MAHAVIDYALAYA
Name of the head of the Institution	Dr Baikuntha Narayan Dash
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	06742462230
Mobile no.	9437357372
Registered Email	shishuananta.mahavidyalaya@gmail.com
Alternate Email	akt1231@gmail.com
Address	AT/PO- Balipatna PS- Balipatna
City/Town	Balipatna
State/UT	Orissa
Pincode	752102

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr Hemanta Kumar Mishra
Phone no/Alternate Phone no.	06742462240
Mobile no.	9437168168
Registered Email	hkmpphysics11@gmail.com
Alternate Email	hkm1962@rediffmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.samvbalipatna.in/assets/gallery-Image/d02979871014aaff78919d29195830bd.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://www.samvbalipatna.in/assets/gallery-Image/ACADEMICCALENDAR201819.docx

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C++	6.5	2007	31-Mar-2007	30-Mar-2012
2	B+	2.62	2017	23-Jan-2017	22-Jan-2022

6. Date of Establishment of IQAC	13-Aug-2014
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Making college and its periphery	28-Aug-2018 1	141
Career Counseling programme	18-Sep-2018 1	65
Swachha Bharat Abhijan	02-Aug-2018 1	62
Feedbacks from students, parents, staff and alumni	28-Mar-2019 3	337
Meetings of IQAC	25-Apr-2019 1	8
Meetings of IQAC	30-Mar-2019 1	10
Meetings of IQAC	28-Dec-2018 1	9
Meetings of IQAC	27-Nov-2018 1	9
Meetings of IQAC	30-Jul-2018 1	9
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Construction, Renovation Equipment	RUSA 2.0	2018 0	10000000
Institution	Infrastructure grant for construction of Library Building	State Government	2018 0	1250000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
a. Career Counseling programmes for placement b. Swachha Bharat Abhijan programmes c. No Plastic Zone of the campus and periphery d. Blood donation camps e. Extensive Plantation programmes	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
Partial construction of boundary wall	One third(Ninty Five Mtrs.) of total length has been completed
Renovation of Hall Six and Twelve	Initial Plan of work done
Renovation of Office Block	Planed for inclusion under RUSA fund
Renovation of backside of Physics Block	Not done as it requires soil filling with the elevation of the low land
Completion of new library building	works started
Renovation of garden and plantation programme	Done, however further renovation is required due heavy damage due to cyclone "FONI" during the month of May
Demarcation of College land	General survey has been done
Completion of road from college to the indoor stadium	Not done as grant sanctioned by the government is pending in the Block level foe execution
Utilization of RUSA fund	A sum of Rupees Two Crore has been sanctioned under RUSA
Complete utilization of State government Science laboratory infrastructure development fund	Utilized and U.C submitted
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14. Whether AQAR was placed before statutory body ?	Yes
Name of Statutory Body	Meeting Date
Governing Body	12-Jun-2020
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	04-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The college has Management Information System (MIS) via Students Academic Management System (SAMS). In this system, students are taking admission online into 3 classes of Arts, Commerce and Science streams. The objectives of SAMS are to</p> <ul style="list-style-type: none"> • Ensure single window system for admission through eAdmission process • Make the admission process economical • To make the entire admission process transparent, thereby reducing the anxiety of applicants/parents regarding selection • Develop several modules of administration using the database of admission process and thereby improve services to the students. • Successful use of Information Technology to make the admission process simple, economical, fast and transparent. <p>eAdministration process uses the admission database for issue of College Identity Cards Library Cards, record of fees collected from the students, allocation of subjects and sections, Preparation of Long Roll Register and Return of Intermediate, Maintenance of students attendance, Tabulation of college level examination marks, issue of College Leaving Certificates etc. This enables the students and staff public to gather information and to improve efficiency. It also saves precious time of college and ensures dissemination of correct information and services to all its stake holders.</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution is committed to provide value based quality education to the students and is intended to promote human values, work ethics, professionalism and viridescence in the young minds of boys and girls. For this, the college has a well planned mechanism for curriculum delivery with proper documentation technique. The college is affiliated to Utkal University, Bhubaneswar. It has adopted the CBCS pattern of semester system of examinations from the session 2016-17. In addition to this, class tests along with surprise tests are taken on regular basis in various departments. The examination cell keeps the record of the various examinations conducted and results thereof in coordination with Student Academic Management System (SAMS). For academic development of the students and teachers, the college organises departmental seminars and extra-mural lecturers by inviting external guests/speakers. Different departments also organise a number of seminars with student-speakers presenting their papers at department level. The papers presented and the other records are kept in the respective departments for future reference. Teachers are encouraged, for their career development, to participate in the orientation/refresher courses and act as question- setters, examiners and guest speakers etc. for other organisations and institutions. Presently some of the faculty are the members of the Board of studies, Conducting board of other institutions,/autonomous colleges/ Universities for preparing and designing curriculum structure and revision of their syllabi. Teachers are also allowed to attend seminars/symposia/conferences/workshops. Members of the staff are assigned with various academic and administrative responsibilities. Administrative Bursars, Accounts Bursars and Academic Bursars head the responsibility of curricular aspects which are guided and governed by the head of the institution. Emphasis is given on teaching and learning curriculum. For effective implementation of this, the academic calendar prescribed by the Department of Higher Education, Govt. Of Odisha and the internal academic calendar of the institution are followed strictly. Teachers prepared their lesson plans, progress registers for the respective calendar year.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The institution has healthy culture of obtaining feed backs from various departments, students, teachers, parents, alumni and stakeholders on regular basis. Feedback formats are made and distributed among the corresponding beneficiaries/ participants. The filled and completed forms are kept secret till they are handed over to the head of the institutions, who is then with the help of the coordinator, IQAC analyse the feed backs minutely and impartially. The shortcomings are taken seriously and action plans are then taken to improve upon them. In this session of 2018-19, the following feed backs were obtained and analysed. ? Feed backs on departments ? Feedback on extension activities like NSS, YRC, Red Ribbon, Cultural activities, and Eco- friendly activities. ? Feedback on support services like Library, Reading room, Common room Canteen, Games Sports, and Internet connectivity. ? Feedback from Parents/Stakeholders on Academics, Administration, Infrastructure, Sports, Cultural Activities, and Awareness Activities. ? Feedback from Alumni Process of Analysis of Feed backs obtained All the feedback forms are carefully analysed. The feed backs are usually divided into three parts such as Excellent, Satisfactory and Not satisfactory. As the college is a rural based one, so it is not able to provide all the satisfactory amenities and facilities to the students and the stakeholders. Yet, the feed backs obtained under the heading not satisfactory" are analysed extensively. Continuous effort is given for improvisation on the attitude and the effort of the members and uncover the encrust on the process of hindrance.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled

BA	History	48	153	45
BA	Economics	48	117	45
BA	Political Science	52	347	52
BA	Philosophy	16	48	13
BA	Odia	27	420	25
BA	English	16	20	3
BA	Arts General	59	97	24
BCom	Commerce	128	196	64
BSc	Botany	32	98	29
BSc	Zoology	32	134	22

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1176	0	41	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
41	5	9	1	0	1

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring(or proctorial) system is available in the college. each teacher plays role of a mentor(proctor) for a group comprising of 22-30 students. Proctors are allotted with students preferably of its own departments. At the beginning of the session students are allowed to fill-up the prescribed forms mentioning their brief bio-data along with their academic/ social/curricular information. Each form is endorsed with the signature of the parents/guardians of the concerned student. The mentor(Proctor) organizes proctorial classes preferable once in a month to judge, analyse and solve problems of students. He/She gives effort to explore the hidden talent of the students and tries to make them excel in their respective field of interest. The mentoring system helps to improve the personal, social as well as academic aspects of the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1176	41	29

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
46	41	5	0	15

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Sahadev Mallick	Assistant Professor	Certificate of Merit in State level cultural programme on the occassion of birth ceremony of Dr B.R. Amdebkar organized by Govt. of Odisha
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has adopted various activities for internal development of the students and for evaluation of the progress made therein from time to time. The teachers participate in orientation and refresher courses conducted by the Govt. and the Universities to familiar themselves with new CBCS system pattern. For evaluation of students' knowledge teachers conduct surprise test in the class. Proctorial system is being adopted. Remedial doubt clear classes are conducted for the relatively weaker students. Feedbacks are regularly obtained from students, parents, alumni and stakeholders for the overall improvement in academics, culture, administration and infrastructure.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar has been prepared and adhered for the academic development and conduct of different college and university examinations. The institution provides academic calendar to all students and teachers at the beginning of the session. The calendar contains probable schedule time, the rules and regulations of different internal and university examinations. The college is affiliated to Utkal University. Hence, the guidelines provided by the university is strictly followed. Teachers also conduct class tests and surprise tests besides university examinations, question papers of previous years are also discussed by the teachers extensively after the completion of the syllabus. The institution has continuous assessment practice to make students familiar with the course and the pattern of examinations. The students are

regularly updated to the curriculum and the course pattern.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.samvbalipatna.in/assets/gallery-Image/abece01400f17e518645c4d07076123a.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
010109	BA	History	39	22	56.4
010104	BA	Economics	38	21	55.2
010116	BA	Pol. Science	40	38	95
010115	BA	Philosophy	12	11	91.67
010114	BA	Odia	24	23	95.8
010200	BA	General	32	6	18.75
030101	BCom	Commerce	72	65	90.28
020102	BSc	Botany	28	27	96.4
020108	BSc	Zoology	10	9	90.00
020107	BSc	Physics	24	23	95.8
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

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CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	1	1
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	2
English	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nagamandal a	Dr J.R. Sahoo	The International Journal of Social Sciences and Humanity Vol-8 No-2	2019	1	Utkal University, Bhubaneswar	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the	Name of	Title of journal	Year of	h-index	Number of	Institutional
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Paper	Author		publication		citations excluding self citation	affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	3	2	0
Presented papers	0	0	1	0
Resource persons	0	1	0	0
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Saheed Day	NSS Bureau Utkal University Bhubaneswar	1	18
Plantation Programme	YRC, S.A. Mahavidyalaya, Balipatna	4	23
Observation of Republic Day	YRC, S.A. Mahavidyalaya, Balipatna	15	61
Mega Blood Donation Camp	NSS Bureau Utkal University Bhubaneswar	1	24
NSS Day and State Level Award Ceremony at IDICOL	Dept. of Higher Education Odisha and NSS Bureau Utkal University Bhubaneswar	1	25
State Level Voters Awareness Workshop	NSS Bureau Utkal University, Bhubaneswar	1	26
Campus cleaning and plantation programme	YRC, S.A. Mahavidyalaya, Balipatna	16	24
Observation of Independence day	YRC,S.A. Mahavidyalaya, Balipatna	16	72
Swachha Bharat Avijan	UMEED and NSS Unit S.A. Mahavidyalaya, Balipatna	2	25

International Population Day	Janasankhya Stirata Cell, NSS Bureau Utkal University, Bhubaneswar	1	42
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
International Population Day	Certificate	NSS Bureau, Utkal University, Bhubaneswar	23
Observation of Martyrs Day	Certificate	NSS Bureau, Utkal University, Bhubaneswar	18
Crowd Management in General Election, 2019 (Jayadev Constituency)	Certificate	Tahasildar of Balipatna Block	41
NSS Special Camp	Certificate	NSS Unit of S.A. Mahavidyalaya and NSS Bureau Utkal University Bhubaneswar	100
Blood Donation Camp	Certificate	Red Cross Society, Municipality Hospital, Bhubaneswar	50
Observation of NSS Day	Certificate	NSS Bureau, Utkal University, Bhubaneswar	20
Student Traffic Scholarship Scheme	Certificate/ Placement in Smart City Bhubaneswar	Police Commissionerate Govt. of Odisha Bhubaneswar	5
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Crowd Management	NSS Unit S.A. Mahavidyalaya, Balipatna	Discipline and crowd management in General Assembly of students and Annual Function of the College	3	15
Blood Donation and AIDS	NSS Bureau Utkal	Mega Blood Donation Camp	1	4

Awareness	University, Bhubaneswar	on the occassion of Foundation Day of Utkal University		
Swachha Bharat Avijan at Banamalipur, Balipatna Block, Dist- Khordha	UMEED and NSS Unit S.A. Mahavidyalaya, Balipatna	Plastic Free India Clean India	2	25
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2850000	2250000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Existing
Others	Newly Added
Value of the equipment purchased	Newly Added

during the year (rs. in lakhs)	
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LMS	Partially	LMS	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2889	405143	315	78724	3204	483867
Reference Books	2228	442799	86	15091	2314	457890
Journals	327	13025	22	1090	349	14115
Others(spe cify)	21	0	0	0	21	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	21	1	2	0	0	1	3	3	1
Added	1	0	0	0	0	0	0	0	0
Total	22	1	2	0	0	1	3	3	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

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100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
120000	95000	150000	103000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Annual Budget is prepared by the Budget Committee and is approved by the Governing Body. The Budget has financial provisions for augmentation of physical and academic infrastructure with support facilities. Different committees have been formed by the Principal to look after the utilization of the allotted funds earmarked for physical, academic and support facilities. On the basis of the policies framed by the committees administrative approval is sought from the principal. Odisha Govt. financial rules are strictly followed for utilization of college/Govt. fund. Annual Audit is made by the Director, Local Fund Audit.

<http://www.samvbalipatna.in/assets/gallery-Image/3bf50739b456e9cae328524eda23bb55.docx>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	PRERANA MEDHABRUTI	257	905500
Financial Support from Other Sources			
a) National	ZINDAL	5	13740
b) International	SCHOLARSHIP	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga and Medication	22/08/2018	562	Institutional
Personal counseling and mentoring	18/09/2018	1176	Institutional
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the

institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Competitive Awareness Career Enhancing Programme	89	89	12	2
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	1	BSc	Chemistry	Utkal University, Bhubaneswar	P.G
2018	1	BSc	Physics	OUAT Bhubaneswar	P.G
2018	1	BA	Economics	Rama Devi University, Bhubaneswar	P.G
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Competitions	Institutional	203
Cultural Activities	Institutional	168
Sports	Institutional	237
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students are usually elected into various office bearers of the college union such as President, Vice President, General Secretary, Asst. General Secretary, Class Representatives and other executive posts. Under the guidance and supervision of the Union Advisors they are assigned with different activities in regards to literary, sports Games, Cultural Meet, Seminars and different competitions. However, in the session 2018-19 no college union election was held due to the cyclone TITILEE as per the order of Dept. of Higher Education, Govt. of Odisha. Above functionaries could be satisfactorily organised by nominated student representatives as and when required by the management.

Besides these they are key to different awareness programmes like legal literacy, environment preservation, waste water management, human rights, equal rights of male and female, child labour, sexual harassment in working field, caste ridden believes, AIDS awareness, equal property right, labour exploration etc. The NSS YRC wing have observed different national days, State and Centre sponsored programmes under the active leadership of the coordinating teachers. Students actively participate in various socio-economic and health programmes such as health awareness, blood donation camp, plantation and relief programmes. Some of the students of the institution voluntarily are helping a lot in traffic control in the State capital and District Headquarters with the supervision of traffic control unit of the State without accepting any honorarium. In addition to this, some students are also inducted as members in peace/discipline committee whenever there is controversy or dispute in and around the institution. As per UGC guidelines, one bonafide student and another alumnus are being inducted as the member in the IQAC. This helps them in participate in policy making process, administrative and management constraints, academic and cultural development of the institution.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

45

5.4.3 – Alumni contribution during the year (in Rupees) :

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni of the college participate and guide during cultural activities and college annual function. They organise meetings among themselves and sometimes invite the Principal and other teachers.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college follows the policy on decentralisation. It has a mechanism for delegating authority and providing operational autonomy to various functionaries to work towards decentralise governance system. The Governing Body delegates all the academic and operational decision based on the policy to the various monitoring committees headed by the principal in order to fulfill the vision and mission of the institution. a. Faculty members are given responsibilities of conducting various programmes related to education, culture, sports and others. Students are empowered to play an active role in co-curricular activities and social services. For effective implementation and improvement of the college, a number of committees such as UGC-, Budget-, Purchase-, Academic-, Library-, Student welfare-, Cultural committees are being formed. b. The college promotes a culture of participative management by involving the staff and students as a team in various activities. The principal of the college is a member secretary of the Governing Body who plays the key role in giving suggestions and monitoring procurement and introduction of new welfare programmes for the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	e-admission process is adopted through SAMS Selection process for admission is purely on the basis of merit Due weightage is given to students belonging to SC/ST/Differently abled/Sports/NCC quota Detail information about the admission selection process is linked in college website and is also provided in the college calendar.
Industry Interaction / Collaboration	Industrial tours and visits and awareness camps are organised through career counselling programmes for catering various job opportunities in different sectors.
Human Resource Management	Staff members are assigned with vital academic and administrative responsibilities in addition to their normal duties. Principal, Administrative Bursars, Accounts

Bursars and Ministerial Staff attend various management and accounts related training programmes organised by the Govt. and Universities.

Library, ICT and Physical Infrastructure / Instrumentation

The college library has a good collection of text and reference books, journals, magazines and periodicals. There is rare collection of some palm-leaves scripts. The library remains open from 10 AM to 5 PM give ample access to the students and teachers. Some science departments are provided with LCD projectors for teaching through ICT. A total number of 21 computers are operational in the college office and class rooms. Internet access is available in the college campus.

Research and Development

As the college is an undergraduate college so there is little provision for research activities. However, teachers are encouraged to go for M.Phil/Ph.D programmes. They are also asked to attend and participate in National/International seminars, conferences, symposia, workshops, etc. They are allowed by the authority to take their students to visit various research institutes for impregnation of research attitude in their young minds.

Examination and Evaluation

The college follows the guidelines issued by the Govt. of Odisha and Utkal university for conducting examinations and performing the evaluation process. Class tests and internal examinations are a part of the examination system. University pattern of question setting is strictly adhered in the test and terminal examinations. Respective departments prepare question banks for enabling their students to prepare for the examinations. Results of the class tests are informed to the parents/guardians by posts or online.

Teaching and Learning

In teaching and learning process the following ways are adopted a. Student-centered approach is adopted b. Facilities in Library and Reading room are strengthen c. Interdisciplinary interactions are being organised d. Students participate and present papers in departmental seminars e. Teachers prepare their lesson plans and action plans in their prescribed progress registers f. Remedial and extra classes are taken for relatively weaker

	students
Curriculum Development	As the college is an affiliated institution under Utkal University, it is not entitled to develop or modify the syllabus independently. It has its own modules to enhance the teaching-learning experience beyond the university syllabus. These initiatives include: a. Value added programmes delivered through Seminars, Workshops, etc. b. Programmes beyond syllabi such as extra-mural lecturers c. Teachers acting as members in Board of Studies and conducting board in other institutions for preparing designing curriculum structure in the syllabi.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The institution has well planned curricular and co-curricular actions to provide value based quality education to the students and is intended to promote human values, work ethics and professionalism among its staff and students. For this, the college has a well maintained mechanism for its overall development. All official communication is carried out via e-Despatch. The college tops in number among all colleges in the district of Khordha, regarding e-Despatch.
Administration	The Principal is the head of the institution. The administrative system consists of Administrative Bursars, Accounts Bursars, Academic Bursars and members of different committees looking into the matters regarding examinations, co-curricular, admission, election to student union and discipline.
Finance and Accounts	The administration is helped by the finance section comprising of finance committee, budget committee, purchase committee, accounts bursars, accountant and treasury sarkar. Almost all transactions are made online/ e-payment. The salary of the staff is made through HRMS digital mode.
Student Admission and Support	There is an admission cell (SAMS) from where students get information about admission procedure, course fees, and facilities in the college. All the information are provided in the college website www.samvbalipatna.in

Examination	The examinations are conducted by the examination cell strictly abiding by the rules and regulations prescribed by the University and the State Govt. Internal examinations, class tests, surprised tests are also regularly conducted. Results of the examinations are provided to the students through websites/notice boards.
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6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme	1	06/03/2019	11/03/2019	6
Refresher Course	1	03/12/2018	23/12/2018	21
Refresher Course	1	21/08/2018	10/09/2018	21
Orientation Programme	2	03/08/2018	30/08/2018	28
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

0	0	0	0
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6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Financial help to the members in case of urgency in the form of advance salary	Financial help to the members in case of urgency in the form of advance salary	Student Aid Fund (SAF), Group Insurance, Scholarships and Tatkal Medical help

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Accounts are audited regularly. When there are additional expenses over and above the budget provision, special sanction is to be taken from the finance committee. Internal audit is carried out periodically. External audit is done once in a year by external Auditors who verify all bills and vouchers of the respective financial year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Principal
Administrative	Yes	Local Fund Audit, Odisha	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents-Teachers meeting are regularly held. It helps to foster and promote good relationship between the institution and the stakeholders. It helps to understand the diversified needs of the students from different backgrounds through their parents.

6.5.3 – Development programmes for support staff (at least three)

Support staff are encouraged to attend training programmes as and when organised by the Govt. or Universities and other agencies from time to time on matters relating to accounts, administration, admission and examination procedure and reforms. Awareness programmes relating to health hygiene and ethical values for support staff are regularly conducted by the college administration and other social organisations. Tobacco cessation campaigns are held with a motive of counselling of support staff to quite habit of tobacco consumption.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Regular submission of AQAR
- Adopting nearby village for socio-economic development
- Participating in Swachh Bharat Abhiyan
- Making the college campus and its periphery a "No Plastic Zone"

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Observation of Gandhi Jayanti, Shastri Jayanti Swachha Bharat Avijan	02/08/2018	02/08/2018	02/08/2018	62
2018	Making College campus No Plastic Zone	21/08/2018	21/08/2019	21/08/2019	141
2018	Observation of International day against drugs	26/06/2018	26/06/2018	26/06/2018	25
2018	Observation of International Yoga Day	21/06/2018	21/06/2018	21/06/2018	255
2018	Celebration of Foundation Day of S.A. Mahavidyalaya	07/09/2018	07/09/2018	07/09/2018	450
2018	Career Counseling programme	30/07/2018	18/09/2018	18/09/2019	65
2018	Celebration of Human Rights Day with collaboration of District Legal Service Authority, Khordha	10/12/2018	10/12/2018	10/12/2018	150

2018	Competitive Awareness/ Career enhancing Programme	30/07/2018	14/12/2018	14/12/2018	69
2019	Discourses in Odia Sahitya Samaj	03/01/2019	03/01/2019	03/01/2019	175
2019	Celebration of National Voters Day	25/01/2019	25/01/2019	25/01/2019	90
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Celebration of Human Rights day	10/12/2018	10/12/2018	80	70
Celebration of International Population day	11/07/2018	11/07/2018	24	18

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Environmental Consciousness and Sustainability programmes have been initiated by Green Club and NSS units of the college. Extensive plantation programmes have been done in and around the college campus. The cyclone FANI in 3rd May 2019 has done enormous damage to the plants and trees and even buildings of the institution. The damage estimate has been intimated to the Govt. of Odisha.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
No Data Entered/Not Applicable !!!		

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	02/08/2018	1	Swachha Bharat Avijan	Social awareness and	27

						cleaning and nearby Gramapanchayat -Banamalipur	
2018	1	1	01/12/2018	1	Health Camp and Gramapari mala Avijan	Cleaning of Sub-roads and lifting of debris followed by a health camp for the local community with the help of Doctors in nearby villages Nadiabag and Bhunipuja	49
2019	1	1	22/01/2019	1	AMAGAON, AMABIKAS	Awareness and Rally at nearby villages of Balipatna Goruhath field	41
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Seminar on Applied Ethics	31/01/2019	31/01/2019	23
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Organised programmes on environment awareness time to time such as Rallies and Padayatra on different occasions. 2. Extensive plantation programmes undertaken 3. Cleaning of campus by students and Volunteers of NSS YRC 4. Gen set running on diesel is being used sparingly during power cut to avoid pollution. 5. Steps taken to make the campus a Plastic Free Zone

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICES BEST PRACTICE - 1

1. Title of the Practice : Wisdoms in Epigrams (English)

2. Goal

- To broaden the cognitive aptitude of the students
- To enhance their compressive understanding and critical thinking
- To give the students an idea about the beauty and expressiveness of English language

3. The Context

It is found that the students are not good at comprehending ideas and wise sayings. Most of them have come from Odia background Primary and Secondary Schools and so they do not have enough exposure to English language. Further, this practice is followed to improve the students' grasping and assimilating power.

4. Teachers are asked to devote at least five minutes in their classes for giving the students epigrammatic lines / Sentences containing some noble or educative idea. Students are asked to remember the epigrams and also they are made to comprehend the ideas through brief explanation.

5. Evidence of Success

It is found that students have responded to this practice positively and with enthusiasm. Students are found to have memorized some epigrams and exchange them between one another during interactions. This practice is contributing to the improvement in their power of comprehension. Visitors coming to college for seminars and workshops have appreciated this practice.

6. Problems Encountered and Resources Required

As this practice is entirely teacher-centric and linguistic, no problem in its implementation has been encountered and no resource is required too.

a. Notes (Optional)

The implementation of this very simple and hassle-free practice in the college has been appreciated by the students of other colleges.

b. Contact Details

Name of the Principal : Dr Baikuntha Narayan Dash
 Name of Institution : Shishu Ananta Mahavidyalaya, Balipatna, Khurda, Odisha.
 Accredited Status : B
 Work Phone : 06742462230
 Website : <http://www.samvbalipatna.in>
 E-mail :

shishuananta.mahavidyalaya@gmail.com

BEST PRACTICE - 2

1. Title of the practice : Observance of Important Days (particularly the Birth Anniversaries of Eminent Freedom Fighter of Odisha) through rallies and Seminars.

2. Goal: : To aware the students about the contributions of great Freedom Fighter of Odisha To inculcate in the Youth of the present generation love for the State and its hallowed past.

a. The Context

It is seen that the young generation is quite indifferent to the ideas and ideas shown and propounded by the great men and women of Odisha who sacrificed their lives and careers for the Independence of the Country. So this practice is followed to instil the required sense of love for the past and also for the great contributions of the Freedom Fighters.

b. The Practice

On the birth Anniversaries of great Freedom Fighters like Utkalmani Gopabandhu Das, Pandit Nilakantha Das, Sarala Devi, Acharya Harihar Dash, Biju Pattnaik, Harekrushna Mohatab, etc. Students, particularly the volunteers of N.S.S. YRC organize small rallies, with placards and raise moving slogans that succinctly describe the greatness of these fighters. Seminars are organized and teachers enlighten the students about the lives and contributions of these great persons.

c. Evidence of Success

This practice has been very educative and it has made the students aware about the great men and women of the state who had fought for the country's freedom.

d. Problems Encountered and Resources Required

Given the simple and convenient nature of this practice, problem have not been encountered for implementation. With small financial assistance-often from the donations of the staff, the rallies and the seminars are organized.

e. Notes (Optional)

The College has found that the observance of the Birth Anniversaries in this simple manner has awakened the students' interest in the lives and times of the Freedom Fighters of Odisha.

f. Contact Details:

Name of the Principal : Dr Baikuntha Narayan Dash
 Name of Institution : Shishu Ananta Mahavidyalaya, Balipatna, Khurda, Odisha.
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 E-mail : shishuananta.mahavidyalaya@gmail.com

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.samvbalipatna.in/assets/gallery->

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Students are key to the academic arch of teaching and learning process of a society. In higher education domain they are the inseparable part of academics and administrative ambience. In our institution top most priority is given to Student-Teacher Relation. Teachers play a vital role in shaping and building the inherent potential of the students. They treat the students as their own children and maintain a friendly and cordial relation with them. The psychology of the young minds is read by the teachers as their philosopher and guide. In addition of maintaining a good teaching atmosphere they also try to study their attitude and behaviour. Students are very open in their views and critics in front of their teachers. They give proper respect and try to behave benevolently with all the staff of institution. During any programme or function or meeting, students maintain discipline which is always praised by the external visitors and speakers. Thus, the student-teacher relation is the main source of success of the institution.

Provide the weblink of the institution

<http://www.samvbalipatna.in/assets/gallery-Image/599b16f3e1d30b28e82477a7ba95bdbb.docx>

8.Future Plans of Actions for Next Academic Year

1. Renovation of Hall No-6 12 to be completed 2. Renovation of Office Block 3. Ground Floor of new library building to be completed 4. Utilization of Rs. 10000000/- (Rupees One Crore) only from RUSA- 2.0 fund 5. Electrical earthing in administrative Block and in Dept. of Physics, Chemistry Biology 6. All pass courses in Arts to be converted to honours courses 7. Remedial/Extra classes to be taken for weak students and for students having attendance less than 75 8. Installation of CCTV in college campus 9. Installation of Bio-metric system for both teaching non-teaching staff 10. Extensive plantation programmes 11. Inter college activities in the field of sports, culture, competitions, various awareness programmes etc. 12. Alternate energy initiatives such as renewable energy- solar panels in newly constructed buildings 13. Organising extra-mural talks 14. Organizing career counseling and Placement programmes 15. Adopting a nearby village 16. Strengthen the proctorial classes 17. Formation of Alumni club by different departments 18. Renovation along with soil filling of low land area in and around department of Physics Administrative Block 19. Renovation of college playground 20. Skill Development for employability of students 21. Outsourcing of funds for boys common room, toilet complex for boys and potable water. 22. Optical Fiber network (FTTH) to be installed in place of old nmeict of Govt. of Odisha 23. White boards in the class rooms are to be replaced by green boards